



**DATE:** April 22, 2019  
**TO:** All Central Texas College District Employees  
**FROM:** Jim Yeonopolus, Chancellor  
**SUBJECT:** OFFICIAL COLLEGE HOLIDAYS FOR FY 2019-2020

Listed below are the official College District holidays for full-time employees for the next Fiscal Year 2019-2020. This schedule provides a total of twenty-eight paid holidays for district employees to enjoy. Please celebrate them safely.

<b>Holiday Calendar</b>		
<b>Holiday</b>	<b>Day of Week</b>	<b>Date(s) Observed</b>
Labor Day	Monday	September 2, 2019
Columbus Day	Monday	October 14, 2019
Veterans Day	Monday	November 11, 2019
Thanksgiving	Monday - Friday	November 25-29, 2019
Christmas/New Year's Day		December 23, 2019-January 3, 2020
M.L. King Day	Monday	January 20, 2020
Presidents' Day	Monday	February 17, 2020
Spring Break	Monday - Friday	March 9 – 13, 2020
Good Friday	Friday	April 10, 2020
Memorial Day	Monday	May 25, 2020
Independence Day	Friday	July 3, 2020

Full-time employees must be employed by November 1<sup>st</sup> to be eligible for payment for the Thanksgiving and Christmas/New Year's holidays and by March 1<sup>st</sup> to be eligible for payment for the Spring Break holidays.

Some of our contracts may require that we observe a different holiday schedule. In those instances, our work schedule should compare to that of the customer. Any variations to this schedule will require prior approval of the operating units Dean. This memorandum is not applicable to CTCD employees employed under the Services Contract Act, where a specific wage determination applies. These employees will receive paid holidays in accordance with wage determination.

See HR Policy #310 for more guidance on holidays.