

Central Texas College District Safety Policies and Procedures Manual

Policy No. 130: Weapons Policy

(Same as Policy 715 in the Human Resource Management Operating Policy and Procedures Manual)

I. PURPOSE

Maintain Central Texas College District as weapons compliant under current Texas Law and describe searches and reporting procedures.

II. SCOPE

This policy applies to all CTCD employees, students and visitors at all Texas campuses.

III. POLICY

- A. In accordance with Texas Penal Code §46.03 or applicable state laws of the campus location or site, other than Texas, all use, storage, carrying or possession of a firearm or other weapon, concealed or otherwise, **other than a handgun authorized under CTCD Safety Policy 131**, is prohibited on campuses and at all college events.

B. Policy Exceptions:

This policy does not apply to:

1. Licensed Law Enforcement Officers.
2. Students enrolled in, and while participating in, CTCD-authorized courses utilizing weapons.
3. Managers/supervisors and instructors utilizing weapons for instructional purposes for CTCD-authorized courses.
4. To the extent there is a conflict, the CTCD locations on military installations shall follow the guidelines and procedures of the military installation.
5. A Texas-recognized handgun license authorizing the carrying of a concealed handgun **may** create an exemption to this policy. See CTCD Safety Policy 131 or Human Resource Policy 716 for concealed carry requirements on Campus.

C. Search:

With probable cause, CTCD reserves the right to conduct searches of employees' lockers, desks, purse, brief case, baggage, tool boxes, lunch sacks or pails, clothing, vehicles if parked on CTCD property and any other item to which the employee has access to and may contain a weapon. Searches will be coordinated through Human Resource Management and conducted by Campus Police. This Policy is not meant to impede Campus Police in the normal accomplishment of their responsibilities.

IV. DEFINITIONS

- A. Concealed Handgun: Defined by the Texas Penal Code or applicable state law, including requirements for a state handgun license.
- B. Concealed Carry: The licensed carrying of a handgun that is concealed, and no portion of the handgun is wholly or partially visible, and as defined by the Texas Penal Code and applicable Texas law. An individual carrying a concealed handgun on a CTCD campus must be appropriately licensed to carry a handgun according to Texas laws and the handgun must be holstered and concealed in accordance with CTCD Safety Policy 131/Human Resource Policy 716.
- C. Premises: Means a building or a portion of a building. The term does not include any public or private driveway, street, sidewalk, parking lot, parking garage, or other parking area.
- D. Weapon: Defined as a manufactured device designed to injure or kill another being, or a device designed to look like a weapon.
- E. Examples of weapons prohibited on campuses by policy or law include, but are not limited to: unauthorized handguns (loaded or unloaded), knives capable of inflicting serious bodily injury or death, shanks, bombs and explosives (or any incendiary device or component of any incendiary device, whether actual or hoax), fireworks, air guns, pellet guns, stun guns, spear guns, BB guns, paintball guns, crossbows, long bows, swords, martial arts weapons, hunting or fishing knives (e.g. bowie), brass knuckles, chemical weapons, slingshots, billy clubs, loaded or unloaded long-arm guns, including but not limited to: rifles, shotguns, semi or fully automatic weapons, and any modification of such long arms (e.g. sawed off shotguns) or replica/imitation long-arm guns, and any devices defined as prohibited by the Texas or federal laws.
- F. Simulated Weapons:

Simulated weapons shall be constructed of these materials only:

1. Corkboard
2. Cardboard
3. Foam
4. Plastic
5. Paper/Paper mache

No simulated weapon constructed of metal or metal parts will be allowed, including, but not limited to: any simulated weapon with a blade, simulated hand guns or simulated long guns.

All simulated weapons capable of firing projectiles must be rendered inoperable, excluding non-modified Nerf guns.

Simulated weapons must be inspected 5 days in advance of the event by Campus Police, located in Building 137. Inspections may also be verified on the day of the event **at CTCD's discretion**. Once approved, the CTCD Police will tag the simulated weapon and the weapon

must show the most recent inspection date for the event.

All simulated weapons must clearly be imitation. All “real looking” simulated weapons are prohibited and subject to confiscation.

Any exceptions to the simulated weapons policy use must be approved by the Campus Police and Risk Management at least 14 days prior to the event.

V. PROCEDURES

A. Reporting

Any employee who is aware that another employee is in possession of a weapon in violation of this policy, or is aware of any individual on CTCD's property in possession of a weapon, is obligated to report it. Reports should be made to the employee's supervisor, Campus Police, or the Human Resource Management Department.

B. Disciplinary Action:

1. A student who possesses an item or material in violation of this policy may be subject to discipline under the Student Code of Conduct, up to and including expulsion, for the first occurrence. See the current CTCD Student Handbook for disciplinary information.
2. An employee who possesses an item or material in violation of this policy may be subject to disciplinary action, up to and including termination, for the first occurrence. See the current CTCD Human Resources Policy and Procedure Manual for disciplinary information.
3. Any person in violation of this policy, which also constitutes a violation of Texas or federal criminal laws, may be subject to prosecution, in addition to disciplinary action.