



DATE: May 27, 2021

TO: All Central Texas College District Employees

FROM: Mr. Jim Yeonopolus, *[Signature]* Chancellor

SUBJECT: **OFFICIAL COLLEGE HOLIDAYS FOR FY 2021-2022**

Listed below are the official College District holidays for full-time employees for Fiscal Year 2021-2022. This schedule provides a total of twenty-eight paid holidays for district employees to enjoy.

| Holiday Calendar | | |
|-------------------------|--------------------|-------------------------|
| Holiday | Day of Week | Date(s) Observed |
| Labor Day | Monday | September 6, 2021 |
| Columbus Day | Monday | October 11, 2021 |
| Veterans Day | Thursday | November 11, 2021 |
| Thanksgiving | Monday - Friday | November 22 - 26, 2021 |
| Christmas/New Year's | | December 20 - 31, 2021* |
| M.L. King Day | Monday | January 17, 2022 |
| Presidents' Day | Monday | February 21, 2022 |
| Spring Break | Monday - Friday | March 14 – 18, 2022 |
| Good Friday | Friday | April 15, 2022 |
| Memorial Day | Monday | May 30, 2022 |
| Independence Day | Monday | July 4, 2022 |

*New Year's holiday is observed on Dec. 31, 2021

Full-time employees must be employed by November 1st to be eligible for the non-federal Thanksgiving and Christmas/New Year's holidays and by March 1st to be eligible for the Spring Break holidays. Some of our contracts may require that we observe a different holiday schedule. In those instances, our work schedule should compare to that of the customer. Any variations to this schedule will require prior approval of the operating units Dean. This memorandum is not applicable to CTCD employees employed under the Services Contract Act, where a specific wage determination applies. These employees will receive paid holidays in accordance with wage determination. See HR Policy #310 for more guidance.