



CTC
EAGLE

CTC's
accessible
education
supports
student
success,
completion
and
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Board meeting

The CTC Board of Trustees' June meeting is tomorrow, Tuesday, June 28, at 1 p.m. It will be streamed live at <https://www.youtube.com/watch?v=HePzfKgUOuU>.

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IT update – new password requirement

IT recently announced CTC will make a significant change to the password requirements for the following systems:

- Colleague
- Eagle Self-Service
- Microsoft Active Directory (email/Outlook, workstation login)
- Etrieve (eForms and Content)
- Office 365
- staff and faculty Wi-Fi

Effective July 5, a 16-character passphrase will be required. Your new passphrase will NOT expire. Employees are encouraged to use a combination of capital letters, lower-case letters and numerals. The reason is some of our systems don't permit the use of certain special characters. A passphrase of 16-or-more characters, including a mixture of capital letters, lower-case letters and numerals, will allow us to improve authentication security while saving

a week on Mondays. Submissions are due by the Friday before the article is to run. All submissions are subject to editing to conform to AP style.

the CTC user community from having to tolerate frequent password changes. The only time employees will need to change their passphrase is if they have reason to believe it may have been compromised. In that event, it is important to contact the Help Desk immediately at ext. 3103; email hdesk@ctcd.edu; or ctcd.edu Eaglebot).

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Enrollment Fair

The Employee Benefits' Enrollment Fair is this Thursday, June 30, from 8 – 11:30 a.m. in the Anderson Campus Center (Bldg. 224), rooms 214 - 215. This is an opportunity to meet the benefit providers and ask any questions you may have before making any enrollment decisions. Representatives from the following providers are scheduled to be available:

Blue Cross and Blue Shield of Texas (the administrator of the CTC HealthSelect Health Plan)
Vision
Dental
TexFlex
Texa\$aver
Pre-paid Legal
Long-Term/Short-Term Disability
TIAA

The Employee Benefits' summer open enrollment period is July 4-16. During this time, employees have the opportunity to make changes to optional coverage such as life insurance, dental, vision, short- and long-term disability as well as make changes to health insurance coverage.

The 2023 plan year rate sheets are available at <https://www.ctcfacstaff.ctcd.edu/faculty-staff/human-resources/employee-benefits/insurance/>.

If you haven't received information from ERS regarding your current coverage, your statements will arrive soon. If your email and mailing addresses are not up to date, please send your address changes through Etrieve so Employee Benefits can make the updates. For more information, contact Delores (Annette) Fay at ext. 1305 or email delores.fay@ctcd.edu.

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TIAA counseling sessions

Employee Benefits announced TIAA counseling sessions for participants of the Qualified and Supplemental Pension Plans are available from 8:30 a.m. – 4:30 p.m. on the following dates. Appointments are limited and employees can schedule an appointment online at www.tiaa.org/schedulenow or call toll-free 800-732-8353, Monday – Friday, 8 a.m. to 8 p.m. EST. Sessions will be held on the following dates at Human Resources (Bldg. 557), Room C118.

Wednesday, June 29
Tuesday, July 5
Wednesday, July 6
*Thursday, August 4
*Friday, August 12
Tuesday, September 6
Wednesday, September 7

*phone/virtual counseling preferred – phone and email needed

For more information, contact Sandra Alvarez at ext. 1416.

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Web updates

All official CTC departments and offices are requested to review and update their online content. The Mura system user in your area should make all necessary updates to the web content (documents, images, text and pages). Content types with a Display or Nav set to No should be reviewed and deleted. Please use this time to check your web content for readability.

If you are not a Mura system user, but you see where updates are needed, please contact eburton@ctcd.edu.

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CTC Live!

The next CTC Live! is scheduled for this Wednesday, June 29 at 2 p.m. and will feature the Testing Center. Watch on Facebook or participate at <https://ctc4.me/TestingCenter>.

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Congrats

Congratulations to Kerwin Flaherty, professor – Office Technology, who recently completed the Leadership Killeen cohort.

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Risk Management update

Risk Management announced its office has relocated the Mayborn Science Theater, (Bldg. 267), Room 230. The office phone numbers remain the same.

The department's June newsletter focuses on National Safety Month and provides resources and information on where we can improve workplace and campus safety.

It is available at:

<https://www.ctcfacstaff.ctcd.edu/sites/ctcfacstaff/assets/File/Risk%20Management/Risk%20Management%20News/RMT%20JUNE%202022.pdf>.

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Great Western

Great Western Dining breakfast, lunch and dinner services are now available. Lunch is available from 11 a.m. – 2 p.m., Monday–Friday. Lunch delivery service is also available.

Dinner is served from 4:30 – 6:30 p.m., Monday–Thursday. The snack bar is open 7 a.m. – 6 p.m., Monday–Thursday and 7 a.m. – 2 p.m. on Friday. This week’s menu is available [here](#).

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Self-reporting

HR reminds all CTC employees they are required to immediately self-report any type of COVID-19 related exposure, including if exposure occurs during nights and weekends. COVID-19 exposures include those involving you and other co-workers, students, customers, vendors, family members, friends and all others. If you are exposed, do not come to work/campus. If you are at work, you must leave work/campus immediately and fill out the COVID-19 Employee Self Reporting Form in Etrieve. When filling out the form, please use an email address in which you have constant access.

For all employee COVID-19 related questions or concerns, please contact Jackie Thomas, EEO, via email at jacqueline.thomas@ctcd.edu or call ext. 1391.

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Holiday

Central Texas College will be closed Monday, July 4 in observance of the Independence Day holiday. Administrative offices will reopen and classes resume on Tuesday, July 5.

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KNCT update

Take a 90-second trip through the history of recorded sound with “Sound Beat,” weekdays at 10:30 a.m. and 1:30 p.m. The show highlights the holdings of the Belfer Audio Laboratory and Archive. Belfer is part of Syracuse University Libraries’ Special Collections Research Center and is one of the largest sound archives in the United States. Each “Sound Beat” episode focuses on one particular recording from the Archive and provides a backstory detailing its place in recording history.

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Events calendar

To keep up with the latest CTC events, visit the online Calendar of Events at <https://www.ctcd.edu/locations/central-campus/campus-activities-calendar/> or the list of events at <https://www.ctcd.edu/news-events/texas-campus-news/events-calendar1/>.

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Library update

June 29: Virtual Night Sky Tour featuring Warren Hart, astronomer; 12-1 p.m.; <https://www.facebook.com/CTCHMLibrary>.

The library is recruiting CTC employees from all campus locations to participate in the annual Campus Bowl scheduled for July 13. Play for prizes in a virtual tournament game show. Which campus knows the most random stuff? Register at <https://forms.gle/X4vv5VY7hPKK63Cw5>. For more information, call the Hobby Memorial Library at ext. 1475. Watch last year's campus bowl at <https://fb.watch/cWHVmzteWh/>.

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Employee Training Schedule

July 7: Intermediate Excel; 8 a.m. – 12 p.m.; Bldg. 557, Room C137
July 12: MURA Web Training; 8- 10 a.m.; Bldg. 557. Room C137
July 21: Prezi Basics; 8 a.m. – 12 p.m.; Bldg. 557, Room C137

To register for classes or more information, call ext. 1333.

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Continuing Education

The Continuing Education summer 2022 course schedule is available online. A variety of professional development, workforce training and personal enrichment courses are available. College for Kids classes are also available. Several of the upcoming courses include:

June 29: Aqua Toning w/Kat; M/W through July 20; 5:30 – 6:30 p.m.; \$29
July 9: Grilling vs. Barbecuing; 11 a.m. – 4 p.m.; \$75
July 11: Introduction to American Improv Belly Dance; M/W through August 3; 6-7 p.m.; \$39
July 11: American Improv Belly Dance – Intermediate; M/W through August 3; 7:15 – 8:15 p.m.; \$39
July 15: Date Night (cooking); 4-9 p.m.; \$75
July 15: Yoga Under the Stars: 6-7 p.m.; \$19

For a complete course schedule and lineup of College for Kids classes, visit <https://www.ctcd.edu/sites/ctcd/assets/File/Students/CE/OFFICIAL%20CE%20Summer%202022.pdf>. To register for any class, call ext. 1586.

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Mayborn Science Theater

This week's weekday matinees:

Tuesday, June 28: 2:30 p.m. – “Dynamic Earth”
3:30 p.m. – “Flying Monsters”
Thursday, June 30: 2:20 p.m. – “Tales of the Maya Skies”
3:30 p.m. – “Pandas: The Journey Home”

The Saturday show schedule:

11 a.m. – “Kaluoka’hina: The Enchanted Reef”
12 p.m. – “Jillian’s Travels: Safari So Good”
1 p.m. – “Ningaloo: Australia’s Other Great Reef”
2:30 p.m. – “Flying Monsters”
3:30 p.m. – “The Cowboy Astronomer”
4:30 p.m. – “Space Park 360: Infinity”

5:30 p.m. – “Laser Mania” laser light show

Laser Friday, July 22:

6 p.m. – “Laser iPop”

7 p.m. – “Laser Pop”

8 p.m. – “Laser Magic”

Warren’s Sky Tour is Saturday, July 23 at 5:30 p.m. and pre-empts the regular scheduled show.

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News briefs

<https://www.ctcd.edu/news-events/texas-campus-news/20-cadets-graduate-ctc-police-academy/>

<https://www.ctcd.edu/news-events/texas-campus-news/login-change-to-eagle-self-service-and-student-eforms-effective-july-5/>

<https://www.ctcd.edu/news-events/texas-campus-news/june-shows-announced-at-ctcs-mayborn-science-theater/>

<https://www.ctcd.edu/news-events/texas-campus-news/events-calendar1/>

<https://www.ctcd.edu/students/ctc-live/>

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